

final minutes

Opioid Advisory Commission (OAC) Meeting

10:00 a.m. • Wednesday, August 31, 2022

Legislative Conference Room • 3rd Floor Boji Tower Building

124 W. Allegan Street • Lansing, MI

Members Present:

Ms. Kelly Ainsworth

Mr. Brad Casemore

Judge Linda Davis

Ms. Katharine Hude

Ms. Mona Makki

Mr. Scott Masi

Mr. Mario Nanos

Mr. Patrick Patterson

Dr. Cara Anne Poland

Mr. Kyle Rambo

Dr. Cameron Risma

Dr. Sarah A. Stoddard

Members Excused:

None

Also in attendance is Director Elizabeth Hertel and Mrs. Shanda Greco, Legal Counsel for the Legislative Council Administrator's Office, serving on behalf of the Legislative Council Administrator Jennifer Dettloff. Mrs. Shanda Greco served as Acting Chair at this first meeting.

I. Call to Order

The Acting Chair called the meeting to order at 10:09 a.m. The Acting Chair made introductions in duties serving as General Counsel to the Legislative Council Administrator's Office. The Acting Chair explained the roles of the Legislative Council Administrator and Legislative Council staff in assisting the work of the Commission in addition to assisting in the hire of a staff member should the Commission so choose. The Acting Chair introduced the Michelle Diffin serving as clerk for the Commission.

II. Roll Call

The Acting Chair asked the clerk to take roll. The clerk reported a quorum was present showing all Commission members in attendance.

III. Oath of Office

The Acting Chair directed Commission members to sign the Oath of Office and pass to the clerk. The clerk received signed Oath of Offices from all Commission members.

IV. Commission Member Introductions

The Acting Chair opened discussion for additional items to include in today's meeting agenda. There were no additional items. The Acting Chair opened for Commission member introductions; each Commission member briefly introduced themselves.

V. **Discussion and Adoption of Commission By-Laws**

The Acting Chair opened for discussion and adoption of Commission By-Laws. Mr. Casemore inquired on language to include accommodating Commission members in keeping with ADA compliance. The Acting Chair confirmed accommodations are covered in the Open Meetings Act. The Acting Chair asked if there was further discussion. There was no further discussion.

The Acting Chair called for a motion to adopt the Commission By-Laws. **Judge Linda Davis moved, supported by Mr. Patterson.** The Acting Chair asked the clerk for roll call vote. **The motion prevailed and the motion was approved.**

Yeas: 12
Ms. Ainsworth
Mr. Casemore
Judge Davis
Ms. Hude
Ms. Makki
Mr. Masi
Mr. Nanos
Mr. Patterson
Dr. Poland
Mr. Rambo
Dr. Risma
Dr. Stoddard

Nays: 0

Abstain: 0

VI. **Election of Chairperson and Other Officers**

The Acting Chair indicated per the Commission's statute at this first meeting, the Commission is to elect a Commission member as Chairperson. The Acting Chair suggested a Chairperson who was selected for a three-year term to ensure consistency during the Commission's work. The Acting Chair directed the clerk to distribute a letter of support from the Speaker of the House recommending Judge Linda Davis as Chair indicating the Senate Majority Leader's office also in support of this appointment. The Acting Chair indicated a support of a nomination requires a majority, at seven votes. The Acting Chair opened for discussion.

Mr. Patterson moved to nominate Judge Davis as Chairperson, supported by Ms. Hude. Ms. Hude expressed support for Judge Davis citing Judge Davis's abilities to serve as Chair of the Commission. **Mr. Casemore moved to nominate Dr. Poland as Chairperson, supported by Mr. Rambo.** Mr. Casemore expressed appreciation in Judge Davis's abilities and expressed support Dr. Poland's experience and abilities in serving as Chairperson

The Acting Chair asked the clerk for roll call vote for the nomination of Judge Davis as Chairperson. **The motion failed.**

Yeas: 6
Judge Davis
Ms. Hude
Ms. Makki
Mr. Masi
Mr. Nanos
Mr. Patterson

Nays: 6
Ms. Ainswoth
Mr. Casemore
Dr. Poland
Mr. Rambo
Dr. Risma
Dr. Stoddard

Abstain: 0

The Acting Chair asked the clerk for roll call vote for the nomination of Dr. Poland as Chairperson. **The motion prevailed and the motion was approved.**

Yeas: 7
Ms. Ainsworth
Mr. Casemore
Mr. Masi
Dr. Poland
Mr. Rambo
Dr. Risma
Dr. Stoddard

Nays: 5
Judge Davis
Ms. Hude
Ms. Makki
Mr. Nanos
Mr. Patterson

Abstain: 0

The Acting Chair directed members in fulfilling other officer positions encouraging selection of a Vice Chairperson in the event the Chair is unavailable. The Acting Chair indicated a support of a nomination requires a majority, at seven votes. The Acting Chair opened for discussion. Mr. Patterson asked for consideration for Vice Chairperson.

Ms. Hude moved to nominate Judge Davis as Vice Chairperson, supported by Mr. Masi. The Acting Chair asked the clerk for roll call vote for the nomination of Judge Davis as Vice Chairperson. **The motion failed.**

Yeas: 5
Judge Davis
Ms. Hude
Mr. Masi
Mr. Nanos
Mr. Rambo

Nays: 7
Ms. Ainsworth
Mr. Casemore
Ms. Makki
Mr. Patterson
Dr. Poland
Dr. Risma
Dr. Stoddard

Abstain: 0

Ms. Ainswoth moved to nominate Mr. Patterson as Vice Chairperson, supported by Dr. Stoddard. The Acting Chair asked the clerk for roll call vote for the nomination of Mr. Patterson as Vice Chairperson. **The motion prevailed and the motion was approved.**

Yeas: 12
Ms. Ainswoth
Mr. Casemore
Judge Davis
Ms. Hude
Ms. Makki
Mr. Masi
Mr. Nanos
Mr. Patterson
Dr. Poland
Mr. Rambo
Dr. Risma
Dr. Stoddard

Nays: 0

Abstain: 0

VII. OAC Program Coordinator Position

The Acting Chair opened discussion for the Commission's Program Coordinator draft job description. Mr. Casemore suggested language to be included indicating the Program Coordinator to act as a liaison to other state commissions, stakeholders, and coordinate contract consultants on behalf of the Commission. Ms. Hude suggested to revise language referencing nonsubstance.

Ms. Hude inquired on the turnaround rate for filling the position. The Acting Chair expressed the position postings available for applicants for a two week duration after which the selection process can be determined by the Commission. Dr. Stoddard suggested language to include treatment in service or prevention services under the minimum qualifications, broadening to state services related to substance treatment. Dr. Poland suggested language to include prevention and treatment, Dr. Stoddard agreed. The Acting Chair asked for further discussion. There was no further discussion.

The Acting Chair asked for a motion to approve the Program Coordinator job description as revised for public posting. **Mr. Casemore moved to approve language as revised, supported by Dr. Stoddard.**

The Acting Chair asked the clerk for roll call vote for approval of the Program Coordinator job description as revised for public posting. **The motion prevailed and the motion was approved.**

Yeas: 12

Ms. Ainswoth

Mr. Casemore

Judge Davis

Ms. Hude

Ms. Makki

Mr. Masi

Mr. Nanos

Mr. Patterson

Dr. Poland

Mr. Rambo

Dr. Risma

Dr. Stoddard

Nays: 0

Abstain: 0

VIII. Financial Interest Disclosure/Conflict of Interest

The Acting Chair indicated this item was added to the agenda at the request of Mr. Casemore. The Acting Chair called upon Mr. Casemore to open discussion. Mr. Casemore suggested when and if the time comes for the Commission to select contractors or consultants for work on behalf of the Commission obtaining a disclosure of conflict would be beneficial for those contracted through the State and the Commission. Dr. Poland agreed citing the option for those to recuse themselves if there is a conflict. The Acting Chair indicated a copy of the disclosure form the Legislative Council Administrator's office utilizes will be made available for the Commission as a sample of language for further discussion.

IX. Prior Related Work Effort and Products

The Acting Chair indicated this item was added to the agenda at the request of Mr. Casemore. The Acting Chair called upon Mr. Casemore to open discussion. Mr. Casemore

discussed much work has been done in Michigan and nationally in the areas the Commission must handle and report on through MDHHS, AG Office, and other prior Opioid Commissions and Councils, suggest a good idea to identify and source that prior work for Commission awareness and consideration/uses to avoid redundancy. Ms. Hude agreed and suggested referencing the Commission's statute as a starting point what needs to be outlined in the Commission's annual report.

Further discussion was had amongst Commission members in identifying what actions and entities to call upon in collecting information required for the annual report. The Acting Chair suggested the creation of subcommittees within the Commission to assist with compiling information on specific areas. Mr. Rambo volunteered to serve on a subcommittee.

Mr. Rambo moved to create the Subcommittee on Current Funding and Programmatic Impact, supported by Dr. Stoddard. Commission members agreed unanimously. Dr. Poland asked Commission members for an interest in serving as Chairperson to the Subcommittee, Mr. Rambo volunteered to serve as Chairperson. Commission members volunteered to serve on the Subcommittee included Mr. Casemore, Ms. Hude, and Dr. Stoddard.

Continued discussion was had amongst Commission members regarding creating additional subcommittees and was confirmed to hold until further discussion was had.

X. **Meeting Dates for 2022-2023**

The Acting Chair indicated per statute the Commission is required to meet at least quarterly or more frequently at the call of the Chair or at the request of at least seven members, to include today's meeting, that will leave two additional meeting dates in 2022 to fulfill the minimum requirement. Judge Davis suggested to meet more frequently. Mr. Nanos agreed. Mr. Casemore suggested meeting once a month at the same time and location through March 2023 when the annual report is due. The Acting Chair suggested selecting a second or third day of the week each month for consistency on calendar placement. Dr. Poland suggested the second Thursday of the month at 10:00am each month with an additional meeting on Thursday, September 22, 2022. Mr. Casemore suggested 10:00am-12:00pm for meeting time durations. The Acting Chair identified the next meeting dates with a meeting time duration of 10:00am-12:00pm, subject to change at the call of the Chairperson or majority of members in serving on the Commission, to include:

- Thursday, September 8, 2022
- Thursday, September 22, 2022
- Thursday, October 13, 2022
- Thursday, November 10, 2022
- Thursday, December 8, 2022
- Thursday, January 12, 2023
- Thursday, February 9, 2023
- Thursday, March 9, 2023

Commission members agreed unanimously.

XI. Commission Member Comment

The Acting Chair opened for Commission member comments. Mr. Casemore invited Commission members to attend the 7th Annual Regional Healthcare Policy Forum on October 7th, flyers were disturbed amongst Commission members.

XII. Public Comment

The Acting Chair opened for public comments. There were no public comments.

XIII. Adjournment

There being no further business before the Commission the Acting Chair adjourned the meeting at 11:32 a.m. with unanimous support.